



CENTRAL VIRGINIA FIBERARTS GUILD

Minutes of Annual Business Meeting
April 15, 2018

The meeting was called to order at 1:50 p.m.
The President determined that a quorum was present.

Officer and Committee Reports

The Treasurer's report was given by Marla Campbell.

- Current membership was 63 voting members, including the 5 members who joined at the business meeting.
- Total membership is 68 members including family memberships.
- Income from dues has been \$1413.08.
- Expenses for the January – June 2018 time frame are estimated at \$1239.22.
- Current balance is \$3835.82 which includes \$3661.96 of seed money from Albemarle Handweavers Guild.
- CFAG has \$1270.49 which will also be moved to the CVFG account as seed money in the future.

The Secretary's report was given by Cyndi Jara-Almonte.

- No minutes to review as this is the first business meeting of CVFG.
- Newsletter is distributed on or about the first of each month. Material to be included in the newsletter should be sent to newletter@cvfg.org by the 23rd of each month.
- The newsletter will include classified ads and can also include information about classes, workshops, and other fiber-related events associated with guild members.

The Program Committee report was given by Melanie Rowan.

- The Program Committee consists of Linda Furlong, Karen Yanchunis, Kim Radcliffe, Marla Campell, Susan Wright, and Barbara Tafuni.
- The events schedule for the rest of 2018 was distributed. This includes monthly craft-in/spin-in, meetings/programs, weaver's quarterly meeting, and local fiber events.
- Monthly craft-in/spin-in will include demos which will be announced in the newsletter.
- A space is needed for the May craft-in/spin-in which is scheduled for Mother's Day. The plans for that event will be posted on the website and included in the May newsletter.
- There are four openings still in the Eco Printing workshop on May 12th. This workshop will be opened to other guilds in the area in the next week.

The Outreach Committee report was given by Kim Radcliffe.

- An email was recently sent to all members describing opportunities for demonstrating at local fiber events. Email Kim for more information on any events.
- Any member is welcome to participate in demonstration activities. There are no prerequisites for experience as long as you have basic skills in the fiber art you wish to demonstrate.

MAFA Report was given by Margaret Briggs.

- CVFG is a MAFA guild which gives members eligibility for MAFA fellowships and early registration for the MAFA conference.
- The guild is also eligible to apply for MAFA grants to support the guild in outreach activities.
- The next MAFA conference will be June 27-30, 2019.

Election of Officers

- The nominations from the board for officers are:
 - Margaret Briggs, President
 - Melanie Rowan, Vice-President
 - Marla Campbell, Treasurer
 - Cyndi Jara-Almonte, Secretary
- All nominations are for two year terms.
- No nominations were made from the floor.
- It was moved to close nominations, seconded, and approved.
- It was moved to approve the slate of officers as presented, seconded, and approved.

New Business

- Budget.
 - The proposed budget for the 2018-2019 year was presented.
 - It was explained that with the start-up of the guild, the initial budget was split into two parts.
 - Actual covered January – June 2018.
 - A Budget was presented for the 2018-2019 guild year.
 - Assumptions.
 - Income projection is based on 75 members.
 - Meeting space expenses include donations to Peace Lutheran Church for use of their facilities.
 - Suggestion was made to discuss opportunities for members to contribute to church ministries such as donating yarn for projects or items for fund raising.
 - Sponsorships include commitments to Fall Fiber Festival, Powhatan Festival, and Barbara Gentry award.
 - Working with Powhatan Festival to see if can do demos in Outreach Tent and not pay for a vendor booth to do demos.
 - Multi-year expenses such as MAFA and HGA dues, website expenses are carried in budget as annualized expenses.
 - Questions.
 - A question was asked about the workshop budget item. It was explained that workshops are expected to be self-supporting so there is no line item in expenses for workshops. Occasionally, the guild will take in money for workshops and then disburse that money to the workshop leader.
 - If the Program Committee or other guild members would like the guild to financially support a workshop, a proposal can be made to the Board for that.
 - Motion was made to approve budget as presented, seconded, and approved.
 - Approved budget is attached to minutes.

- Fundraising.
 - CVFG has been enrolled in Halcyon Yarn Guild program. Coupons for a \$5 discount when ordering from Halcyon are available for guild members. At the end of the year Halcyon will give CVFG a percentage of sales to guild members. For orders to be credited to CVFG, members must identify themselves as members of CVFG when they order.
 - CafePress: A CafePress shop has been set up with a few items with the CVFG logo on them. The link is: www.cafepress.com/cvfg .

Announcements

- Weave Structure study group led by Laurie Duxbury has its first meeting on April 18th.
- Anyone interested in forming a study group is encouraged to do so. Announcements can be made in the newsletter.
- Madison Wool and Wine Festival will be April 21st.
- Memorial service for Genii Williams will be held May 6th.

A motion was made to adjourn the meeting, seconded, and approved.

The meeting was adjourned at 2:45 p.m.

Respectfully submitted,

Cyndi Jara-Almonte
Secretary

Central Virginia Fiberarts Guild

Balance Sheet - April 15, 2018

Assets		
Current assets:	2017	Apr-18
Cash	-	1,000.00
Accounts receivable	-	2,661.96
Membership dues	-	1,413.08
Other	-	-
Total current assets	-	5,075.04

Other assets:	2017	Apr-18
CFAG bank balance (estimated)	-	1,270.49
Total other assets	-	1,270.49

Total assets - **6,345.53**

Liabilities		
Current accounts payable:	2017	Apr-18
Meeting Spaces	-	200.00
Sponsorships	-	350.00
Outreach	-	-
Programs	-	50.00
Workshops	-	200.00
Printing	-	302.13
Supplies/Postage	-	20.90
Dues/Website	-	116.19
Other	-	-
Total accounts payable	-	1,239.22

Long-term liabilities:	2017	Apr-18
Sponsorships	-	725.00
Total long-term liabilities	-	725.00

Total liabilities - **1,964.22**

Equity		
Current equity:	2017	Apr-18
Retained funds (includes CFAG estimate)	-	4,381.31
Total equity	-	4,381.31

Total Liabilities and Equity - **6,345.53**

Notes:

Guild formed Jan, 17, 2018 (initial deposit of \$1,000 from AHG). Remaining funds of \$2,661.96 transferred from AHG on 3/12/2018

Funds from CFAG has not yet been received as of 4/15/2018. Current Bank balance is \$3,835.82

Future sponsorships of \$725 approved with the 2018-2019 budget at the 4/15/2018 annual meeting.