

Central Virginia Fiberarts Guild Board Meeting  
Minutes

Date: 3/12/18

Time: 7:30 p.m.

Participating: Kim Radcliffe, Margaret O. Briggs, Melanie Rowan, Marla Campbell, Cyndi Jara-Almonte

Meeting held via conference call.

1. Treasurer's report (Marla Campbell):

- The Guild now has 49 members, 44 of which have voting privileges. Family memberships have only one vote.
- Net checking account balance is \$4359.27 which includes the transfer of the former Albemarle Handweavers Guild treasury.
- Budget discussion:
  - Margaret had prepared a proposed 2018-2019 budget for consideration at the annual meeting in April.
  - The income assumptions include additional memberships and donations.
    - Discussion about seeking IRS 501c3 status and whether that was necessary to accept donations such as equipment or sponsorships.
    - Decided to defer decision until next year when Guild is more established.
  - Additional dues income in 2018-2019 will be limited as current memberships will not be due for renewal until June 2019.
  - Each line item of expenses was reviewed
    - Meeting place expenses are to cover cost of rooms for meetings that are open to all members at no charge
    - Sponsorships reflect prior commitments of merging guilds
    - Outreach includes \$120 to Powhatan Festival of Fiber (PFoF) for double tent rental
    - It was decided that combined sponsorship and tent rental for PFoF should total \$250.
    - Dues/Website expenses are annualized for expenses which will be billed on a two-year or three-year cycle.
    - Program expenses include honorariums to presenters which are typically \$50.
  - The budget as presented is a deficit budget. It is expected that this will change as the Guild becomes more established. The "nest egg" from the merging guilds will offset the deficit and allow dues to be kept at \$25.
  - Revised budget to be distributed to board members following the meeting. Final numbers will be update just prior to the April 15, 2018 annual meeting.

2. Secretary's report (Cyndi Jara-Almonte):

- Newsletter format is working out but is flexible and can be changed to accommodate Guild's needs.
- Decided to add classified ads to the newsletter with referral to full listings on website.

3. Program Committee report (Melanie Rowan)

- Programs are set up through the end of 2018 and are on website.
- Tie-Dye workshop for March 18, 2018 still has three openings.

- Suggestion to schedule mini-demos at monthly Craft-in/Spin-in
    - Marla and Kim to work on organizing this
    - Suggested that these be scheduled for a fixed time during the afternoon so people could come just for the demo.
    - Schedule to go on website and in newsletter
  - Program Committee will start in September to plan 2019 programs.
4. Communication Chair report (Margaret Briggs):
- Possible to set up Facebook I/O for chat, threaded messages, similar to old Yahoo groups
  - Plan to contact C'ville Weekly, Daily Progress, yarn shops to publicize meetings and events
  - New information cards, banners, and yard signs have been ordered.
  - Once cards are received will provide to members to distribute and will take to yarn shops
5. Outreach Committee report (Kim Radcliffe):
- Powhatan Festival of Fiber is coming up on April 28<sup>th</sup>
  - Email out to members around April 1<sup>st</sup> to solicit help for demos
6. Nominating Committee:
- Acting officers will be slate for annual business meeting
7. New Business
- Encourage formation of study groups
    - Laurie Duxbury forming weave structure group
    - Linda Furlong considering formation of tapestry group
    - Marla asked about study groups meeting at monthly Craft-in/Spin-in
      - Board agreed that this would be feasible. Groups could use classrooms to meet in during Craft-in/Spin-in
  - Annual meeting
    - Discussed whether should have electronic voting or in-person voting.
    - Quorum is 30% which would be approximately 13 members
    - Decision was to go with in-person voting and if quorum is not present, follow meeting with electronic voting.

Meeting adjourned at 8:45 p.m.

Respectfully submitted,

Cyndi Jara-Almonte, Secretary